**Application Form**

Dossier de candidature

**of** (de) candidate

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| **Master in Management** |
| of the  **Conservatoire National des Arts et Métiers (le CNAM)**  Application to Master in Management program (the detail curriculum is found in second page:  *(If you are qualified to apply directly to Master 2, please mark your choice only for Major and Minors in Master 2)*   |  |  |  |  | | --- | --- | --- | --- | | M1 – **Master 1 – Core curriculum** | | | | | Please mark your choice for the Master 2 Major: | | | | | **M2 – Master 2- M2IBD**  Major in International Business & Corporate Development  **MR117p2** | | M2- **Master 2 -** **M2PM**  Major in Project Management & Business Engineering **MR120p2** | | | Please mark your choices for the Master 2 Minor with number (1: first choice; 2: second choice) | | | | | **M21**  Minor in Business Development | **M22**  Minor in Sustainable Development | **M23**  Minor in International Development | **M24**  Minor in E-Business | |
| Cnam – EPN Strategies – International Institute of Management – Case EPN15 – Programs MIM 2 rue Conté, 75003 Paris, France  Telephone: +33 1 58 80 87 49 • Email: tra.nguyen@cnam.fr (Attention to : Mrs Tra NGUYEN) |

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| MIM CurriculumChecklist Liste des pièces à fournir | |
| **Application for admission to the CNAM–MIM Master in Management requires the following documents**  Le dossier de candidature au programme Master du CNAM–MIM exige les documents suivants | |
| * One copy of this application form accompanied by 1 ID photo, 1 photo by electronic version * Un exemplaire de votre dossier d’inscription accompagné de 1 photo d’identité et 1 photo numérique |  |
| * One copy of your passport (page with personal information and photo) * Copie de la page d’information de votre passeport |  |
| * An official copy of your post-secondary degree certificate(s) (Bachelor, Master, Degrees) * Copie conforme des diplômes obtenus lors du cursus universitaire |  |
| * An official transcript of all post-secondary education * Copie conforme des bulletins de notes des diplômes obtenus lors du cursus universitaire |  |
| * Evidence of English language proficiency * Preuve de capacité en anglais comme langue étrangère | **Note**[[1]](#footnote-1) |
| * 2 letters of reference which conform to CNAM–MIM guidelines * 2 lettres de référence conformes au modèle CNAM–MIM | **Note[[2]](#footnote-2)** |
| * A non-refundable application fee of Euros 160 either by cheque or by bank transfer with the bank details * Frais de dossier non remboursés Euros 160 par chèque ou virement bancaire |  |

**CNAM BANK DETAILS**

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| Beneficiary’s Name  Titulaire du compte | CNAM – Régisseur des EPN |
| Beneficiary’s A/C RIB | FR 76 1007 1750 0000 0010 0418 247 |
| S.W.I.F.T. BIC | TRPUFRP1 |

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| Personal InformationInformation générale | | | | | | | | | | | | | | | | | | | | | | | |
| Surname/Family name  Nom | | | | | | | | | | | | | | | | | | | | *Attach a photograph of yourself*  *Afficher une photo d’identité* | | | | | |
| First name  Prénom | | | | | | | | | | | | | | | | | | | |
| Gender  Sexe | | Male • Masculin | | | | | Female • Féminin | | | | | | | | | | | | |
| Nationalities  Nationalités | | | | | | | | | | | | | | | | | | | |
| Date of birth (dd-mm-yyyy)  Date de naissance (jj-mm-aaaa) | | | | | Place of birth (as written in the passport)  Lieu de naissance | | | | | | | | | | | | | | |
| Civil status  Situation de famille | | | | | | | | # children  Nb enfants | | | | | | | | | | | |
| Personal address  Addresse personnelle | | | | | | | | | | | | | | | | | | | | | | | | | |
| Postal code  Code postal | | | | | | | | | | | | | | | City  Ville | | | | | | | | | | |
| Telephone +  Télephone | | | | | | | | | | | | | | | Country  Pays | | | | | | | | | | |
| Email | | | | | | | | | | | | | | | Skype ID | | | | | | | | | | |
| EducationÉtudes | | | | | | | | | | | | | | | | | | | | | | | | |
| Undergraduate education - Études supérieures (higher education leading to the Bachelor’s degree) | | | | | | | | | | | | | | | | | | | | | | | | |
| University  Etablissement | | | | From year  de | | | | | | To year  à | | | Major  Specialité | | | | | Degree Diplôme | | | Graduation date Obtenu | | Place Lieu | |
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|  | | | |  | | | | | |  | | |  | | | | |  | | |  | |  | |
| Graduate education - Études supérieures  (higher education leading to the Master’s or Doctoral degree) | | | | | | | | | | | | | | | | | | | | | | | | |
| University  Etablissement | | | | from  de | | | | | to  à | | | | | Major  Specialité | | | | Degree Diplôme | | | Graduation date Obtenu | | Place Lieu | |
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| IELTS, GMAT, TOEFL or equivalent | | | | | | | | | | | | | | | | | | | | | | | | |
| Date | | | Location • Lieu | | | | | | | | Test | | | | | | Score (out of ???) • Résultat | | | | | | | |
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| Languages  Langues | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Language  Langue | | | | | | Verbal fluency  Expression orale | | | | | | | | | | | | | Written fluency  Expression ecrite | | | | | | | |
|  | | | | | | Fluent Courrant | | | | | | Intermediate Intermédiaire | | | | Basic  Bases | | | Fluent Courrant | | Intermediate Intermediaire | Basic  Bases | | | | |
|  | | | | | | Fluent Courrant | | | | | | Intermediate Intermédiaire | | | | Basic  Bases | | | Fluent Courrant | | Intermediate Intermediaire | Basic  Bases | | | | |
|  | | | | | | Fluent Courrant | | | | | | Intermediate Intermédiaire | | | | Basic  Bases | | | Fluent Courrant | | Intermediate Intermediare | Basic  Bases | | | | |
|  | | | | | | Fluent Courrant | | | | | | Intermediate Intermédiaire | | | | Basic  Bases | | | Fluent Courrant | | Intermediate Intermediaire | Basic  Bases | | | | |
| Prizes, scholarships, distinctions  Prix, bourses, distinctions | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Professional or other certifications  Autres formations professionnelles ou diplômantes | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Other …  Autre … | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Work experienceExpériences professionnelles | | | | | |
| Current employer  Employeur actuel | | | Since  Depuis | | |
| Job title  Poste | | | | | |
| Employment address  Adresse professionnelle | | | | | |
| Telephone  Téléphone | | | | | |
| Position description  Descriptif de poste | | | | | |
| Major responsibilities | | | | | |
|  | | | |  |  |
| Previous employment  Emploi précedent | | | | | |
| Employer • Employeur | Location • Lieu | Position (Tasks) • Poste (responsabilités) | | from • de | to • à |
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| **Total months of experience** | | | | **months** | |

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| EssayDissertation | |
| Respond to the four (4) questions that follow in **300** words or less. | |
| What are your career goals over the next 5 years, and what role will this Master play in achieving them? |
| Describe and analyze one (1) key business, or personal, or life achievement. |
| Describe and analyze one (1) key business, or personal, or life failure you have experienced. |
| Describe and analyze one (1) important leadership event you have experienced. |

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| How did you learn about the CNAM-MIM Master in Management?Comment avez-vous connu le Master du CNAM-MIM? | | | | | | | |
| Printed material | email | CNAM-MIM web site | | | Internet search | | |
| Word of mouth | employer | friend | | |  | | |
| Other:  Autre: | | | | | | | |
| DeclarationDéclaration All information given in this application is accurate and truthful to the best of my knowledge.  Je certifie que toutes les informations fournies dans ce document sont exactes et sincères.  Details of my educational qualifications and work experience may be checked by CNAM–IIM with the organisations and authorities concerned.  Le CNAM–IIM pourra demander auprès des organisations et autorités concernées tout detail utile concernant les études supérieures ou les références professionnelles du candidat(e).  I hereby apply for admission to the Master in Management program of the CNAM–IIM. If admitted to the program, I agree to obey all statutes and regulations of CNAM-MIM.  Je demande par la présente mon admission dans le programme Master du CNAM–IIM et, si je suis admis, je m’engage à respecter toute l’organisation et tous les règlements du CNAM–IIM. | | | | | | | |
| **Signature** | | | **Date** | | | **Place • Lieu** | |
| Contact in emergency  Contact en cas d’urgence | | | | | | | |
| Telephone  Téléphone | | | | | Country  Pays | | |

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| Reference formFormulaire de recommandation | | | | | | | | | | |
| Name of candidate  Nom du candidat(e) | | | | | | | | | | |
| The individual named above has applied for admission to the CNAM–IIM Master in Management program. We will appreciate your completing this reference form and returning it to CNAM – IIM/ MIM, Cas 1D3P40, 2 rue Conté, 75003 Paris, France or sending it as attachment to [tra.nguyen@cnam.fr](mailto:tra.nguyen@cnam.fr)  Le candidat(e) susnommé a demandé son admission dans le programme Master du CNAM–IIM. Nous apprécierions que vous acceptiez de compléter ce document d’appréciation et que vous le retourniez au CNAM – MIM, 2 rue Conté, 75003 Paris, France ou l’envoyiez à [tra.nguyen@cnam.fr](mailto:tra.nguyen@cnam.fr) | | | | | | | | | | |
| In what capacity have you known the candidate, and for how long?  Dans quelles conditions avez- vous connu le/la candidat(e) et depuis quand? | | | | | | | | | | |
| What are this person’s strongest characteristics?  Quelles sont les principales qualités du candidat(e)? | | | | | | | | | | |
| What are this person’s three characteristics in greatest need of development?  Quels sont les domaines dans lesquels le/la candidat(e) devra s’améliorer? | | | | | | | | | | |
| What circumstances might affect the candidate’s ability to complete the CNAM-MIM Master?  Y-a-t’il des facteurs susceptibles de compromettre l’aptitude du candidat(e) à intégrer le Master du CNAM–IIM? | | | | | | | | | | |
| Please rate this candidate on the characteristics indicated below | | | | | | | | | | |
|  | Superior Excéllent  **Top 5%** | | Very good  Très bon  **Top 15%** | | Good  Bon  **Top 30%** | Fair  Moyen  **Mid range** | | | Poor  Médiocre  **Lower %** | No opinion Sans avis |
| Integrity  Intégrité |  | |  | |  |  | | |  |  |
| Intellectual ability  Capacité intellectuelle |  | |  | |  |  | | |  |  |
| Intellectual breadth  Champs de connaissances |  | |  | |  |  | | |  |  |
| Mathematical ability  Capacité mathématique |  | |  | |  |  | | |  |  |
| Written communication  Communication écrite |  | |  | |  |  | | |  |  |
| Oral communication  Communication orale |  | |  | |  |  | | |  |  |
| Creativity  Créativité |  | |  | |  |  | | |  |  |
| Self-management |  | |  | |  |  | | |  |  |
| Motivation |  | |  | |  |  | | |  |  |
| Maturity  Maturité |  | |  | |  |  | | |  |  |
| Ability to adapt to a foreign culture  Capacité à s’adapter à une culture étrangère |  | |  | |  |  | | |  |  |
| Perseverance |  | |  | |  |  | | |  |  |
| Self-confidence  Confiance en soi |  | |  | |  |  | | |  |  |
| Ability to work with others  Capacité à travailler en équipe |  | |  | |  |  | | |  |  |
| Name of referee  Nom du référent | | | | Degrees held / institution(s)  Diplômes obtenus / institution(s) | | | | | | |
| Position and address  Poste et adresse | | | | | | | | | | |
| Telephone | | Fax | | | | | | Email | | |
| Signature | | | | | | | Date | | | |

1. A high level of English fluency is required. If English is not your mother tongue, you will be asked to submit results from the TOEFL, the Test of English as a Foreign Language, or another internationally recognized certification of English language competence that is accepted by the CNAM–IIM. (IELTS, GMAT, etc.) Check with an official representative for details. [↑](#footnote-ref-1)
2. Letters of reference should make use of the CNAM–IIM form supplied for this purpose, and may be accompanied by a personal letter from your referee. A reference letter should either be (1) sent directly to the CNAM-MIM by the referee, or (2) enclosed in a sealed envelope, with the referee’s signature across the seal, and included in your application materials. [↑](#footnote-ref-2)